

## **BENSON GABRIEL 17/ENG/02/015 COMPUTER ENGINEERING**

When you learn to take control of your time, you improve your ability to focus. And with increase focus comes enhanced efficiency, because you don't lose momentum. Youll start to breeze through tasks more quickly (the workdaywill also seem to fly by). The time management is the key to success. It allows you to take control of your life rather thn following more each day, make more sound decisions, and feel more in control, people notice. Leaders in your business will come to you when they need to get things done. And that increased exposure helps put you in line for advancement opportunities.