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Time management is the key to success. It allows you to take control of your life rather than following the flow of others. As you accomplish more each day, make more sound decisions, and feel more in control, people notice. And that increased exposure helps put you in line for advancement opportunities. When you properly manage time, you don't have to worry about missing deadlines or forgetting errands. As a result, you'll feel less stressed about your workload and more calm about the end results.