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**MATRIC NO: 17/ENG01/011**

**COURSE: ENG384**

 **SNAP TEST**

1. Time management is crucial for success and realization of goals. Discuss succinctly on this statement.

**Answer**

Time management refers to managing time effectively so that the right time is allocated to the right activity. Good time management allows you to accomplish more in a shorter period of time, which leads to more free time, which lets you take advantage of learning opportunities, lowers your stress, and helps you focus, which leads to more career success. In realizing your goal, time management also plays a big role. For instance, what you want to work on or given a project and it must be ready within three months, you do not just wake up once and start you take time to read and research on it then after you get a good result. But in some other cases one might say three months is quite a long time and they keep procrastinating and at the end of the day they won’t be able to finish the project within the required time. Therefore, keeping with time helps in accomplishing your goal at the right time.