Name: Divine Chat Daniel

Dept: SMS

College: Economics

Matric no: 19/sms01/008

1. Writing.

2. Information.

3. Minutes

4. Skimming.

5. A Book.

6. Records.

7. Preview.

8. Agenda.

9. Title and Summary.

10. Purpose and Outcome.

11. Punctuation Marks.

12. To fail.

13. Gradable antonyms.

14. Two words having the same pronunciation but different meanings.

15. Something important held in reserve.