

GENERAL STUDIES UNIT  
SECOND SEMESTER CONTINUOUS ASSESSMENT  
GST 122: COMMUNICATION IN ENGLISH II  
2019/2020 ACADEMIC SESSION (TYPE A)

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DEPT/COLLEGE: Business Administration

MATRIC. NO.: 19/sms03/005

GENERAL INSTRUCTION: Answer all questions.

1. A process of doing critical thinking and a product of communicating the results of critical thinking is \_\_\_\_ Reading .
2. A writer who uses the following expressions: “Besides, our main aim, what we need most,” is providing..... for his/her reader.
3. Record of resolutions reached at the meeting of any association is termed \_\_\_\_ consensus
4. Reading strategy that involves running one's eyes quickly over a text to find specific pieces of information is \_\_\_\_ skimming \_\_\_\_
5. A written document produced as a result of procedures undertaken to reveal information is \_\_\_\_
6. \_\_\_\_ Journal or memoir must be kept by someone who wishes to write an autobiography later in life.
7. scanning determines the strategy to adopt for reading.
8. In the arrangement of minutes of a meeting, what comes after 'matters arising'?  
The list of things to be discussed at the meeting. That is opportunity to ask questions or problems from the previous meeting.
9. Give any two of the reading cues that are obvious in a text. ...Title and Headings.
10. Mention any two phases of reading process.
  1. Evaluation
  2. Fluency
11. Writing the first draft of an academic work, you don't pay much attention to \_\_\_\_
12. What does the idiom, “to fall through”, mean?  
Fall through means to fail.
13. What type of antonym is capable of expressing comparative and superlative forms?  
Gradable Antonym.
14. What is an homophone?  
A homophone is a word that is pronounced the same as another word but differs in meaning.
15. What does the idiom, “ace in the hole”, mean?  
A hidden advantage or resource kept in reserve until needed.