**GENERAL STUDIES UNIT**

**SECOND SEMESTER CONTINUOUS ASSESSMENT**

**GST 122: COMMUNICATION IN ENGLISH II**

**2019/2020 ACADEMIC SESSION (TYPE A)**

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**DEPT/COLLEGE: SMS/CMS**

**MATRIC. N0: 19/SMS09/034**

1. **It is critical thinking.**
2. **Rhetorical Modes.**
3. **A resolution is simply a majority or unanimous decision taken by the directors or members on a particular matter pertaining to the business. Any resolutions that are passed must be recorded and stored at the company’s registered office.**
4. **Skimming and scanning.**
5. **Writing a procedure.**
6. **A journal or a diary.**
7. **Previewing the text to get an overview.**
8. **Business of the day.**
9. **Skimming and Scanning.**
10. **A. comprehension. B. Pre-reading.**
11. **Don’t pay too much attention to punctuation, grammar, spelling, word choice, style of writing, and other minor peculiarities which completely don’t matter in the first draft.**
12. **To not be completed or come to fruition; to fail due to some outside circumstances.**
13. **Adjective.**
14. **A homophone is a word that is pronounced the same (to varying extent) as another word but differs in meaning. A homophone may also differ in spelling. Or Homophones are pairs of words that sound the same, but have distinctly different meanings and different spellings.**
15. **Something that is an**[**ace**](https://www.collinsdictionary.com/dictionary/english/ace)**in the**[**hole**](https://www.collinsdictionary.com/dictionary/english/hole)**is an**[**advantage**](https://www.collinsdictionary.com/dictionary/english/advantage)**which you have over an**[**opponent**](https://www.collinsdictionary.com/dictionary/english/opponent)**or**[**rival**](https://www.collinsdictionary.com/dictionary/english/rival)**, and which you can use if**[**necessary**](https://www.collinsdictionary.com/dictionary/english/necessary)**.**